



# NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: October 10, 2017

TIME: 7:30 P.M.

MEETING LOCATION: Melrose Housing Authority Main Office  
910 Main St. Melrose, MA 02176

REQUESTED BY: James Holt, Executive Director

## AGENDA

### 1. Roll Call

Declaration of a Quorum

### 2. Minutes Pending Adoption

(i) August 8, 2017 Regular Meeting Public Session Minutes

### 3. Tenant Association Representative Participation

### 4. Communications

### 5. Report of the Executive Director

- a. State-Aided Elderly/Handicapped Programs (667-1/2)
    - Elderly/Family Housing (667/705)
      - (i) August 2017 Vacancy Report
      - (ii) September 2017 Vacancy Report
    - Special Needs Housing Program (689)
  - b. Rental Assistance (Section 8/MRVP/AHVP/DMH)
    - (i) September 1, 2017 report
    - (ii) October 1, 2017 report
  - c. Financial Administrator's Report
    - (i) Approval of Disbursements – July & August 2017
    - (ii) Review of Disbursements – September 2017
    - (iii) Budget Revision #1
  - d. Personnel
  - e. All Other Matters that May Be Presented
    - (i) McCarthy Window Replacement Phase II
    - (ii) LAL Masonry & Construction Change Orders 2-5
    - (iii) Arena One
- ### 6. Report of the Maintenance Department
- (i) August & September 2017 Report
- ### 7. Report of Committees
- ### 8. Unfinished Business
- ### 9. New Business
- (i) Laundry Services bid
  - (ii) Refuse Collection bid
- ### 10. Litigation or Possible Litigation
- ### 11. Adjournment

The next scheduled MHA Regular Public Board meeting is scheduled for Monday, November 13, 2017 at 7:30 p.m.