



# NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

**ORGANIZATION:** Melrose Housing Authority

**MEETING DATE:** August 8, 2017

**TIME:** 7:30 P.M.

**MEETING LOCATION:** Melrose Housing Authority Main Office  
910 Main St. Melrose, MA 02176

**REQUESTED BY:** James Holt, Executive Director

## AGENDA

1. **Roll Call**  
Declaration of a Quorum
2. **Minutes Pending Adoption**
  - (i) July 11, 2017 Regular Meeting Public Session Minutes
3. **Tenant Association Representative Participation**
4. **Communications**
5. **Report of the Executive Director**
  - a. State-Aided Elderly/Handicapped Programs (667-1/2)  
Elderly/Family Housing (667/705)  
July 2017 Vacancy Report  
Special Needs Housing Program (689)
  - b. Rental Assistance (Section 8/MRVP/AHVP/DMH)
    - (i) August 1, 2017 report
  - c. Financial Administrator's Report
    - (i) Approval of Disbursements – June 2017
    - (ii) Review of Disbursements – July 2017
  - d. Personnel
  - e. All Other Matters that May Be Presented
    - (i) Insect Extermination
6. **Report of the Maintenance Department**
  - (i) June 2017 Report
  - (ii) McCarthy parking lot estimates
7. **Report of Committees**
8. **Unfinished Business**
9. **New Business**
  - (i) Michael Guyder (Guyder Hurley)
  - (ii) McCarthy Window Replacement Phase II
10. **Litigation or Possible Litigation**
11. **Adjournment**

The next scheduled MHA Regular Public Board meeting is scheduled for Tuesday, September 12, 2017 at 7:30 p.m.