



# NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority  
MEETING DATE: November 13, 2017  
TIME: 7:30 P.M.  
MEETING LOCATION: Melrose Housing Authority Main Office  
910 Main St. Melrose, MA 02176  
REQUESTED BY: James Holt, Executive Director

## AGENDA

### 1. Roll Call

Declaration of a Quorum

### 2. Minutes Pending Adoption

(i) October 10, 2017 Regular Meeting Public Session Minutes

### 3. Tenant Association Representative Participation

### 4. Communications

(i) Mayor Rob Dolan/Senator Jason Lewis/Representative Paul Brodeur

### 5. Report of the Executive Director

a. State-Aided Elderly/Handicapped Programs (667-1/2)

Elderly/Family Housing (667/705)

(i) October 2017 Vacancy Report

Special Needs Housing Program (689)

b. Rental Assistance (Section 8/MRVP/AHVP/DMH)

(i) November 1, 2017 report

(ii) MHA HCV Program Payment Standards

c. Financial Administrator's Report

(i) Approval of Disbursements – September 2017

(ii) Review of Disbursements – October 2017

(iii) Direct Payment via ACH for Rental Payments

d. Personnel

e. All Other Matters that May Be Presented

(i) Civil Rights Certification

(ii) Vote to Approve Contract for Laundry Services

(iii) Vote to Approve Contract for Refuse Collection Services

(iv) 705 Kitchen and Bath

### 6. Report of the Maintenance Department

(i) October 2017 Report

### 7. Report of Committees

### 8. Unfinished Business

### 9. New Business

### 10. Litigation or Possible Litigation

### 11. Adjournment

The next scheduled MHA Regular Public Board meeting is scheduled for Tuesday, December 12, 2017 at 7:30 p.m.



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