



## NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: June 12, 2018

TIME: 7:30 P.M.

MEETING LOCATION: Melrose Housing Authority Main Office  
910 Main St. Melrose, MA 02176

REQUESTED BY: James Holt, Executive Director

### AGENDA

**1. Roll Call**

Declaration of a Quorum

**2. Minutes Pending Adoption**

(i) May 8, 2018 Regular Meeting Public Session Minutes

**3. Tenant Association Representative Participation**

**4. Communications**

**5. Report of the Executive Director**

a. State-Aided Elderly/Handicapped Programs (667-1/2)  
Elderly/Family Housing (667/705)

(i) May 2018 Vacancy Report

Special Needs Housing Program (689)

b. Rental Assistance (Section 8/MRVP/AHVP/DMH)

(i) June 1, 2018 report

c. Financial Administrator's Report

(i) Approval of Disbursements – April 2018

(ii) Review of Disbursements – May 2018

d. Personnel

(i) Section 8 Coordinator

e. All Other Matters that May Be Presented

(i) Performance Management Review (PMR)

(iii) HUD Management Site Visit – 5/16/18

**6. Report of the Maintenance Department**

(i) May 2018 Report

(ii) Preventative Maintenance Monthly Schedule

**7. Report of Committees**

**8. Unfinished Business**

(i) McCarthy Window Replacement Phase II

**9. New Business**

**10. Litigation or Possible Litigation**

**11. Adjournment**

The next scheduled MHA Regular Public Board meeting is scheduled for Tuesday, July 10, 2018 at 7:30 p.m.



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